**Shivam Chaudhary (Mr.)**

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March 17, 2020

TC Global

New Delhi, India

**Subject:** Applying for the position of Relationship Management- Associate.

Hello,

Greetings of the Day!!!

I am writing this to apply for the position of full time position for the position of **Relationship Management- associate** as advertised on the website. I recently moved back to India after spending eight years in New Zealand, gaining vast industry experience in hospitality, business development, operations and assisting employees getting visa sorted within the company. Since I have worked within the system and understanding the immigration regulations particularly in New Zealand very well. I am interested in this opportunity, after understanding requirements of immigration. I am currently based in Delhi and willing to start immediately.

I am very enthusiastic and motivated, and I am seeking a full time position. I pride myself professional manner when dealing with customers, ensuring that they enjoy a positive experience each time they visit. I love working with people, have great communication skills and am comfortable working in a fast-paced environment.

Key Strengths:

* Good co-ordination skills
* Leadership skills
* Customer Service
* Ability to prioritize
* Problem solving skills
* Work under pressure
* Ability to focus on projects
* Positive attitude
* Good team player

Please find out my **CV as enclosed in attachment** and allow me just one chance for telephonic interview, where I will demonstrate on how my skills will contribute on your business & organization. As a results-driven and team-oriented professional, I welcome the opportunity to meet with you to discuss how my extensive experience, education, and skill set would be of benefit to your institution. Thank you for your time and consideration, and I look forward to hearing from you soon.

Yours Sincerely,

**Shivam Chaudhary (Mr.)**

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